

City of Murfreesboro
APPLICATION FOR PLAN REVIEW

Building and Codes Department
P.O. Box 1139, 111 W. Vine Street
Murfreesboro, TN 37133-1139

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Plans Examiner Contacts:

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IMPORTANT: Please review Plan Review Checklist on the reverse side of this form. Plans may not be submitted which do not meet these requirements. Please fill out this form completely.

ORIGINAL PLANS _____ ADDENDUM/REVISION _____ SHOP DRAWINGS _____

PROJECT INFORMATION

Date: _____

Project Title: _____

Project Address: _____ Apt./Suite# _____

Description of Work: _____

Project Area (s.f.): _____ # Of Stories: _____ Sprinklered: YES _____ NO _____

Construction Type: _____ Occupancy Group: _____

Project Architect: _____

OWNER/APPLICANT INFORMATION

Project Owner: _____ Phone: _____ Fax: _____

Project Applicant: _____ Phone: _____ Fax: _____

After plans have been reviewed, plan review comments will be E-mailed or faxed to the following recipient:

Send Comments to: _____

Address: _____

Email: _____ Fax: _____

Phone: _____

Additional Comments:

Plan Review Checklist

All plans must be designed in accordance with the following adopted city codes:

2006 International Building Code	2000 International Energy Conservation Code
2006 International Fire Code	2002 National Electrical Code
2006 International Mechanical Code	2003 ANSI A117.1 Accessibility and Usability Code
2006 International Plumbing Code	
2006 International Fuel Gas Code	
Local Amendments (<i>Down load from web-site. See Ordinances, Forms & Manuals - under Building and Codes Department</i>)	

All plans for new construction, tenant build-outs and renovations must contain the following code information and the manner in which compliance has been achieved:

All applicable codes	Life safety plan
Allowable height and area	Number of stories
Construction typed	Building area (s.f.)
Occupancy group	Sprinklered or nonsprinklered
Fire alarm	Rated walls, floors, ceilings, roofs, doors, etc.
Rating of structural members and walls	Copy of the site plan
Distances of less than 30 ft. to other buildings, streets, alleys, or public ways	

1. All plans for additions, tenant built-outs, and renovations must show the project location in relation to the entire existing floor or structure of the building in which or upon which it will be constructed.
2. Two (2) sets of architectural, mechanical, plumbing, and electrical drawings and four (4) sets of civil drawings are required.
3. When stamped drawings are required, every sheet of each set of plans must be stamped, signed, and dated by a registered architect or engineer per state law.
4. Provide a site map showing location of surrounding streets, along with address of project.
5. Shop drawings must be approved and stamped by a Tennessee Registered Engineer or Architect (2 sets required).
6. Sprinkler design and shop drawings must comply with State of Tennessee (standard of care for Fire sprinkler design). One copy of engineered approved shop drawings and calculations must be submitted.
7. Projects requiring floor proof construction located in FEMA Flood Zones must be accompanied by a flood-proof design certificate prepared by a registered engineer or architect.

The following occupancies must be reviewed along with the State Fire Marshal's Office:

- All state owned and leased buildings
- All educational occupancies (K-12) Public or Private
- All day care centers (including adult day-care) licensed by the Department of Human Services, and facilities requiring a State Fire Marshal inspection for initial licensure.

Note: After State Fire Marshal approval of plans, submit the approved copy along with one additional copy for review by the City of Murfreesboro